



Here's How to Write Well (2nd Edition)

By Elizabeth McMahan; Robert W. Funk

Longman, 2001. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: I. HOW TO PUT A PAPER TOGETHER. The Planning Process. The Need for Good Writing Skills. Writing Seldom Goes Step By Step. Think Before You Write. Come Up with a Working Thesis. Changing Your Thesis Mid-Writing. Developing Details: Invention Techniques. Bringing Order Out of Chaos. Addressing Your Readers. Write as Naturally as You Speak. Adjust Your Tone. Choose an Appropriate Level of Language. Use Jargon Carefully. Use Gender-Free Language. Avoid Biased Language. To Say It Or Not Say It: Euphemisms. Useful Strategies For Developing Ideas. Strategies for Narratives. Strategies for Descriptions. Strategies for Explaining a Process. Strategies for Classifying and Analyzing. Strategies for Comparing and Contrasting. Strategies for Explaining Causes and Effects. Composing Effective Paragraphs. Understanding the Basic Paragraph. Developing the Ideas Fully. Keeping Your Readers with You: Unity in Coherence. Composing Special Paragraphs. Polishing Your Sentences. Sentence Combining: Coordination and Subordination. How Sentence Combining Works. When to Use Sentence Combining. Cut Out Unnecessary Words. Use Mostly Active Voice. Practice the Passive. Be Specific and Vivid. Exercise Your Imagination: Figures of Speech. Constructing Impressive Sentences. Use Parallel Structure. Straighten Out Screwed-Up Sentences. The Revising...



READ ONLINE
[7.59 MB]

Reviews

It in a single of the best pdf. Better then never, though i am quite late in start reading this one. I realized this ebook from my dad and i encouraged this publication to understand.

-- **Major Thompson**

It becomes an amazing ebook that we have possibly read through. It is really simplified but surprises within the 50 % from the ebook. You can expect to like how the blogger compose this book.

-- **Ms. Shaina Legros III**